


MINUTES

Committee:	Medical Advisory Committee		
Date:	January 11, 2024	Time:	8:10am-9:11am
Chair:	Dr. Sean Ryan	Recorder:	Alana Ross
Present:	Dr. Bueno, Dr. Chan, Dr. Kelly, Dr. S. McLean, Dr. Ondrejicka, Dr. Patel, Dr. Ryan, Heather Klopp, Jimmy Trieu, Matt Trovato, Adrianna Walker, Michelle Wick		
Guests:	Heather Zrini, Shari Sherwood, Aileen Knip (Board Representative)		
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none">Dr. Ryan welcomed everyone and called the meeting to order at 8:10am		
2	Guest Discussion		
2.1	<u>Oracle:</u> <ul style="list-style-type: none">Migration over to Office 365 is beginning<ul style="list-style-type: none">For those who are accessing SHH emails accounts and staff WiFi, there is a new cybersecurity password policy being introduced within the next month; expect communicationPassword parameters will become more complex and change prompts will happen every six monthsHealth Information Exchange (HIE)<ul style="list-style-type: none">Presentation re Ontario eHUB-HIE; beginning of a provincial patient database<ul style="list-style-type: none">Allows electronic exchange of patient information between Hospitals & Long Term Care HomeseHUB connects Oracle/Cerner healthcare systems throughout the province; see Menu Bar-Outside Records for external patient information, i.e., notes, allergies, Med lists, etc.Does not replace Clinical ConnectPoint and click environmentData flows with the patient upon Discharge/TransferTraining materials available Jan 8; training available from Jan 8-29; GO LIVE Jan 30OneChart Phase II<ul style="list-style-type: none">Presentation re OneChart History-Orientation; various modules to be rolled out over 2024<ul style="list-style-type: none">Involves electronic work queue management, upgrading patient education materialsPreliminary work being done to implement Dragon dictation; IT is sorting out what hardware is required for this project, i.e., microphones at physician stationsMobile image capture and sharing with specialistsPotential for physicians to dictate though their smartphones into the patient chart; requires PowerChartTouch and related AppFocusing on ambulatory documentation and ED documentation expansionInfection control module to be implemented, which will enhance monitoring and reporting capabilities for our Antimicrobial Stewardship Program		
3	Approvals and Updates		
3.1	<u>Previous Minutes</u> <ul style="list-style-type: none">Approval / Changes<ul style="list-style-type: none">None <p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: To accept the December 14, 2023 MAC minutes. CARRIED.</u></p>		
4	Business Arising from Minutes		
4.1	<u>Goderich CTs:</u> <ul style="list-style-type: none">Current process is in place as there is not always a Radiologist on-site at AMGH to prioritize the requisitions; the process triggers the expedition of the actual CT Scans<ul style="list-style-type: none">CT reqs are stored in a folder and reviewed by a tech during business hours, and then faxed to London X-Ray Associates; the coversheet and phone call are what triggers the process as urgent		

	<ul style="list-style-type: none"> It is expected that the process will be similar once SHH has a CT scanner on site SHH nursing staff have been calling MI tech at AMGH, and have been directed to call the Radiologist every time a CT is needed <ul style="list-style-type: none"> Goal is to discontinue unnecessary phone calls 		
	<table> <tr> <td> <u>Action:</u> <ul style="list-style-type: none"> Contact London X-Ray Associates to discuss process </td><td> <u>By whom / when:</u> <ul style="list-style-type: none"> Wick; Jan </td></tr> </table>	<u>Action:</u> <ul style="list-style-type: none"> Contact London X-Ray Associates to discuss process 	<u>By whom / when:</u> <ul style="list-style-type: none"> Wick; Jan
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5	Medical Staff Reports		
5.1	<u>Chart Audit Review:</u> <ul style="list-style-type: none"> Will be reviewing whole process late Jan / Feb 		
5.2	<u>Infection Control:</u> <ul style="list-style-type: none"> No discussion 		
5.3	<u>Antimicrobial Stewardship:</u> <ul style="list-style-type: none"> SHHA Antimicrobial Stewardship Terms of Reference Draft circulated QIP / Medical Directive processes <table> <tr> <td> <u>Action:</u> <ul style="list-style-type: none"> Forward TOR and all updated QIP flowsheets to next MAC for review and approval </td><td> <u>By whom / when:</u> <ul style="list-style-type: none"> Kelly; Feb </td></tr> </table>	<u>Action:</u> <ul style="list-style-type: none"> Forward TOR and all updated QIP flowsheets to next MAC for review and approval 	<u>By whom / when:</u> <ul style="list-style-type: none"> Kelly; Feb
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5.4	<u>Pharmacy & Therapeutics:</u> <ul style="list-style-type: none"> No discussion 		
5.5	<u>Lab Liaison:</u> <ul style="list-style-type: none"> Meeting scheduled later in Jan; report available in Feb 		
5.6	<u>Community Engagement Committee:</u> <ul style="list-style-type: none"> No discussion 		
5.7	<u>Recruitment and Retention Committee:</u> <ul style="list-style-type: none"> Meeting postponed to February; report available in Feb 		
5.8	<u>Quality Assurance Committee:</u> <ul style="list-style-type: none"> Meeting scheduled later in Jan; report available in Feb 		
	<u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the Medical Staff Reports as presented for the January 11, 2024 MAC Meeting.</u> <u>CARRIED.</u>		
6	Other Reports		
6.1	<u>Lead Hospitalist:</u> <ul style="list-style-type: none"> Inpatients slowed down a little over the Christmas season, however, it is now much busier, and SHH has been over capacity in the last two weeks; quality and efficiency has been maintained 		
6.2	<u>Emergency:</u> <ul style="list-style-type: none"> Discussed uncovered ED shifts in Feb <table> <tr> <td> <u>Action:</u> <ul style="list-style-type: none"> Email physician group to determine if trades are available </td><td> <u>By whom / when:</u> <ul style="list-style-type: none"> McLean; Today </td></tr> </table>	<u>Action:</u> <ul style="list-style-type: none"> Email physician group to determine if trades are available 	<u>By whom / when:</u> <ul style="list-style-type: none"> McLean; Today
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6.3	<u>Chief of Staff:</u> <ul style="list-style-type: none"> Discussed AFA threshold; visits per year must reach 12,500; SHH is very close to target <ul style="list-style-type: none"> Number of visits has been around 10K/yr, but is increasing and it is suspected that the threshold will be easily met this coming year and on an ongoing basis Will be meeting with AMGH General Surgery team to develop a formal arrangement <ul style="list-style-type: none"> There were issues with nursing gaps, however, that has been rectified and there are no gaps in Jan Anaesthesia coverage is at 80% <table> <tr> <td> <u>Action:</u> <ul style="list-style-type: none"> Submit AFA numbers to Ministry </td><td> <u>By whom / when:</u> <ul style="list-style-type: none"> McLean / Trovato; as required </td></tr> </table>	<u>Action:</u> <ul style="list-style-type: none"> Submit AFA numbers to Ministry 	<u>By whom / when:</u> <ul style="list-style-type: none"> McLean / Trovato; as required
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6.4	<u>President & CEO:</u> <ul style="list-style-type: none"> 2024-01-Monthly Report-CEO circulated 		

	<ul style="list-style-type: none"> CEO is scheduled to meet with the Parliamentary Assistant to the Minister of Health in the coming weeks, and will be discussing the FHT and CT Scanner applications for South Huron <ul style="list-style-type: none"> Will be noting the increased pressures related to growth of South Huron and the new LTC home that is being built 		
6.5	<p><u>CNE:</u></p> <ul style="list-style-type: none"> 2024-01-Monthly Report-CNE circulated <ul style="list-style-type: none"> NARCAN initiative and staff training re dispensing NARCAN through the ED <ul style="list-style-type: none"> Dispensed 13 NARCAN kits and 2 doses of SUBNOXONE this past year A number of initiatives will be flowing through the ED Cardiac monitors are going LIVE Jan 16; 'arms' are being installed <ul style="list-style-type: none"> New central station and monitors will be installed; two-way capability Meeting scheduled with EMS to discuss bypass process for CTAS 3s, 4s and 5s, during crisis situations <ul style="list-style-type: none"> HPHA has asked for a formalized process; expected criteria will be challenging to meet, i.e., phone calls EMS is reviewing contracts in regards to bypass situations EMS has been notified regarding the elevator shut down Laurie Hakkers, Clinical Nurse Educator, has started her position Discussed continuing Stress Testing Program at SHH; equipment is coming to end-of-life <ul style="list-style-type: none"> Stratford Internal Medicine is providing services at AMGH; were offered come to SHH as well, however, they currently don't have the resources Looking into any initiatives, models of care, or grants related to integration with LTC Discussed implementation of a palliative care Nurse Practitioner as part of the FHT application <table border="1"> <tr> <td> <p><u>Action:</u></p> <ul style="list-style-type: none"> Discuss Stress Testing Program with Dr. N. McLean </td><td> <p><u>By whom / when:</u></p> <ul style="list-style-type: none"> Wick; Jan / Feb </td></tr> </table>	<p><u>Action:</u></p> <ul style="list-style-type: none"> Discuss Stress Testing Program with Dr. N. McLean 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> Wick; Jan / Feb
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6.6	<p><u>COO:</u></p> <ul style="list-style-type: none"> 2024-01-Monthly Report-COO circulated <ul style="list-style-type: none"> Reviewed Period 8 financials; anticipated deficit for year-end <ul style="list-style-type: none"> Deficit is mostly related to the repeal of Bill 124, and the cost of staying open and receiving increased patient volume from EDs that are closing; pressures due to increased volume are felt throughout the organization All hospitals in the region are in a deficit position, however, SHH is performing slightly better Funding announcements are expected in Feb Work continues with DynaCare and Life Labs to keep the blood draw clinic available at the Walk In Clinic; an expression of interest has been received and a formal proposal is being developed Issue of delayed morning labs has been investigated and is now considered rectified 		
6.7	<p><u>Patient Relations:</u></p> <ul style="list-style-type: none"> 2024-01-Monthly Report-Patient Relations circulated <ul style="list-style-type: none"> Shout out to Dr. Treasurywala received Please note that complaint information added into RL6 is captured the way the patient or family member conveys it and is not the opinion of the person entering the data Working on consistent messaging regarding patient relations, registration and the elevator shut down, and direction for the small population that will have difficulty with use of stairs Kind reminder for physicians to please sign all notes, charts and requisitions 		
	<p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: To approve the Other Reports as presented for the January 11, 2024 MAC Meeting. CARRIED.</u></p>		
7	New Business		
8	Education / FYI		
8.1	<p><u>Education:</u></p> <ul style="list-style-type: none"> Discussed VOYCE Interpreter system <ul style="list-style-type: none"> Professional, easy access, pay per minute, no monthly fees, app available, integrates with Cerner; looking further into initiative 		

	<ul style="list-style-type: none">• Discussion held last meeting to determine if Blood Transfusions can be admitted through the ED; pending decision• Process changing around ED Form 1s as there are issues with the pop-ups		
	<u>Action:</u> <ul style="list-style-type: none">• Follow up on admission of Blood Transfusions• Forward communication re Form One to ED physicians	<u>By whom / when:</u> <ul style="list-style-type: none">• Walker; Jan• Walker; This week	
9	Adjournment / Next Meeting Regrets to alana.ross@amgh.ca		
	Date	Time	Location
	February 15, 2024	8:30am	Boardroom B110 / WebEx
	<u>Motion to Adjourn Meeting</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the January 11, 2024 meeting at 9:11am. CARRIED.</u>		
Signature			
<div></div> <div>Dr. Sean Ryan, Committee Chair</div>			